



Performance Site Transfer Request

Type in the fields below, print out completed form, and sign.
Scan and return your completed form to otadvising@umn.edu.
Questions? Contact CAHP Student Services: otadvising@umn.edu

Performance Site - Currently Assigned To: Name: _____

U of M ID Number: _____ Program: _____

Performance Site - Request for Change To: Effective Semester: _____ Effective Year: _____

Deadlines for Submission
Spring Deadline: November 15
Summer Deadline: April 1
Fall Deadline (current students only): July 15

All requests are reviewed based on your academic standing, space availability and individual circumstances. The Student Handbook for the Occupational Therapy programs provides information associated with the policy for performance site transfer requests.

Brief Summary - Reason for Request (max. 350 words)

This information will be considered in the event of multiple requests for limited spaces.

Additional documentation included (optional)

By checking this box, I certify that the above information is truthful and correct. This check box also serves as my official signature. I understand this form must be submitted via my U of M email account.

For Office Use Only:

Date Received: _____

Request Approved Not Approved Initials: _____

Program Director: _____ Date: _____

Comments: _____

Form location: Share Google Drive>MLS&OT Student Services>Handbooks & Forms
Last updated: 06/17/2024 Updated in People Soft (if approved) and spreadsheet: Date/Initials: _____