

University of Minnesota
Occupational Therapy Program
Professional Behaviors Assessment Form

Student Name:

Date:

Advisor:

Rating Scale of Performance:

- | | |
|--------------------------------------|--|
| 4: Meets standards to a high degree: | Performance is consistent, skilled, and self-initiated |
| 3: Meets standards: | Performance is frequent and skilled |
| 2: Needs improvement: | Performance requires some assistance and direction |
| 1: Unsatisfactory: | Performance requires substantial development and/or requires much assistance and direction |

Professional Skills Competencies	Student Rating	Faculty Rating	Comments → Plans
<i>Fundamentals of Practice in Academic, Clinical, and Community Settings</i>			
Adheres to ethics (e.g. maintain confidentiality; honor intellectual property; AOTA Code of Ethics; UMN Code of Conduct)			
Uses sound judgment			
Adheres to safety regulations			
Behaves respectfully towards others, valuing dignity			
Embraces cultural differences			
Acts honestly and with integrity			
Clearly articulates OT to others			
Effectively presents information to others in formal communication			
<i>Teamwork and Collaboration</i>			
Develops trusting relationships with others (e.g., exhibits trust, tact, and empathy)			
Applies leadership practices that support collaborative practice and team effectiveness			
Constructively manages disagreements with others			
Empathizes with others			

Shares accountability for group/team performance			
Performs effectively in different group/team roles			
Communication			
Chooses effective communication tools and techniques to facilitate discussions			
Expresses knowledge and opinions with clarity and respect: working to ensure common understanding			
Listens actively and encourages ideas and opinions from others			
Uses tactful, respectful language appropriate to the given situations (e.g. when giving constructive feedback)			
Recognizes own communication strengths and areas for growth			
Professional Behaviors			
Accurately critiques own limitations and strengths in skills, knowledge, and abilities and adjusts behavior accordingly			
Shows initiative and is prepared for work			
Follows through with responsibilities and commitments in timely and complete manner.			
Self-organizes to manage competing demands			
Is aware of and adjusts behavior in response to changing situations (i.e. 'think on the spot')			
Recognizes and maintains boundaries			
Demonstrates openness to feedback			

Additional Comments:

Finalized and approved by Faculty, May 17, 2013.
Updated 8/2019