

Mental Health & Addiction Services  
Occupational Therapy Student Responsibilities

Prior to beginning fieldwork must have Mantoux test completed

WEEK ONE

- Orientation checklist initiated
- Orient/observe w/OT & TR staff in each of the different groups offered
- Observe groups from SW, CD counselors, Spiritual Care, and other disciplines as appropriate
- Familiarize self to student manual
- Familiarize self to medical charts and documentation
- Begin doing initial chart reviews
- Familiarize self to OT clinic organization and complete scavenger hunt
- Familiarize self to treatment resources
- Begin journal
- Observe ECT
- Verbalize group observations

WEEK TWO

- Begin writing group observations
- Complete ABES on minimum of 3 patients, be able to describe strengths & weakness of this evaluation tool
- Begin planning groups w/OTR
- Begin co-leading groups
- Begin doing AIDETS, assist with 1:1s
- Review cognitive frame of reference and practice ACLS-5
- Familiarize self to mental health community resources, may visit up to 3 community mental health sites, discuss scheduling with OTR
- Interview patient using OSA or IMR format
- Begin caseload with OTR assistance

WEEKS THREE/FOUR

- Behavioral Care Department Orientation Checklist within 30 days of start date
- Write up 1-2 group activities (i.e. task, wellness, life skills) using craft or task group analysis format
- Lead 3 designated groups/week
- Carry caseload of 2-3 patients, offer 1:1 interventions as needed
- Complete daily stat sheet on designated groups
- Begin validation of ADLS-5 skills, be able to describe strengths and weaknesses of this evaluation tool
- Begin to verbalize patient observations in care conference
- Give care conference report to therapy staff
- Submit Quality Improvement project idea(s)
- Review CPT, MMSE, Short Blessed, & KELS

WEEKS FIVE/SIX

- Lead 4-5 designated groups
- Carry caseload of 3-4 patients, offer 1:1 interventions as needed
- Observe Cognitive Functioning Evaluation with OTR
- Administer CPT with supervision, begin validation of CPT skills
- Assist OTR in ordering supplies
- Visit selected community mental health sites
- Review OT Competency Checklist with supervisor
- Complete midterm evaluation

#### WEEKS SEVEN/EIGHT

- Lead 6-8 designated groups
- Carry caseload of 4-5 patients, offer 1:1 interventions as needed
- Administer ADM task during group or 1:1

#### WEEKS NINE/TEN

- Lead 8-10 designated groups
- Carry caseload of 5-6 patients, offer 1:1 interventions as needed
- Completes OT Competency Checklist by week 10
- Complete validation of CPT
- Administer Cognitive Functioning Evaluation independently

#### WEEKS ELEVEN/TWELVE

- Carry full OT caseload 6-8 patients
- Lead all groups on OT schedule
- Present project
- Complete final evaluation

*Timeline for assumption of responsibilities is flexible and will be adjusted according to student needs and therapist schedule. In addition, any specific student interests will be considered. Adjustments to student responsibilities will be made when possible.*